

## **WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: PUBLIC SAFETY**

**DATE: AUGUST 22, 2014**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS WOOD  
GIRARD  
TAYLOR  
FRASIER  
BROCK  
SEEBER  
SIMPSON

**OTHERS PRESENT:**

SHAWN LAMOUREE, UNDERSHERIFF  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
PAUL DUSEK, COUNTY ADMINISTRATOR  
JOAN SADY, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS BEATY  
SOKOL  
STROUGH  
WESTCOTT  
GRETCHEN STEFFAN, COUNTY HUMAN RESOURCES DIRECTOR  
TRAVIS WHITEHEAD, QUEENSBURY RESIDENT  
DON LEHMAN, *THE POST STAR*  
SAMANTHA HOGAN, ASSISTANT SECRETARY TO THE CLERK OF THE BOARD

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Ms. Wood called the meeting of the Public Safety Committee to order at 10:05 a.m.

Motion was made by Mr. Simpson, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Public Safety Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Shawn Lamouree, Undersheriff, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Undersheriff Lamouree presented the following requests to attend meetings or conventions.

- 1) Patrol Officers Rich Swan, Bill St. John and Jay Fidd, to attend Glock Certification Training in Ilion, NY on 09/30/14.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

- 2) Captain Michael Gates, Lieutenant Daniel T. Clifford and Lieutenant Albert Maday to attend the New York State Sheriff's Association (NYSSA), Annual Jail Administrators Training Program in Saratoga Springs, NY from 09/30/2014 - 10/03/2014.

Motion was made by Mr. Simpson, seconded by Mr. Brock and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

- 3) Sergeants Ralph Bartlett and Scott Rawson to attend the Law Enforcement Leadership Training in Saratoga Springs, NY on 09/04/2014.

Motion was made by Mrs. Frasier, seconded by Mr. Brock and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Moving on to Item 4, Undersheriff Lamouree presented a request to renew the existing contract with Black Creek Integrated Systems for software and annual support associated with the Inmate Management System for a term commencing January 1, 2014 and terminating December 31, 2014, at a cost of \$20,926.75.

Mr. Taylor asked if this was a new contract or a renewal and Undersheriff Lamouree clarified that it was a renewal; he noted they had been using Black Creek software since 2004.

Motion was made by Mr. Girard, seconded by Mr. Brock and carried unanimously to approve the contract renewal and the necessary resolution was authorized for the September 19, 2014 Board meeting. *A copy of the resolution request is on file with the minutes.*

Next, Undersheriff Lamouree presented a request to fill the vacant position of Patrol Officer #25, Annual Salary \$36,414, due to retirement. He noted that the retiring Officer was leaving to take a School Sentry position in the South Glens Falls School District. Ms. Wood pointed out that the Notice of Intent to Fill Vacant Position form indicated that the person selected to fill the position would start at the Step 3 level with a salary of \$47,710 and that the incumbent employee was earning \$61,288.

Motion was made by Mr. Simpson, seconded by Mr. Brock and carried unanimously to authorize the filling of the Patrol Officer #25 position and refer same to the Personnel Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Moving on to Topics for Discussion, Undersheriff Lamouree noted that since the last Committee meeting, one (1) Corrections Officer Position had been filled, at a Budget savings of \$9,506.00, as well as the seven (7) new Corrections Officer positions created in accordance with the New York State Corrections Assessment.

Finally, Undersheriff Lamouree read aloud a letter from the New York State Department of Labor's Director of Fraud Investigations, Vince Coyne, on behalf of Executive Director John Dormin, expressing his appreciation for the work done by the Sheriff's Office in connection with the New York State Department of Labor's Office of Special Investigations to identify and deter unemployment insurance fraud in New York State. *A copy of the letter is on file with the minutes.*

As there was no further business to come before the Public Safety Committee, on motion made by Mrs. Frasier and seconded by Mr. Taylor, Ms. Wood adjourned the meeting at 10:10 a.m.

Respectfully submitted,  
Samantha Hogan, Assistant Secretary to the Clerk of the Board